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KMFRI
Kenya Marine and Fisheries Research Institute

KENYA MARINE AND FISHERIES RESEARCH INSTITUTE (KMFRI)

ISO 9001:2015 QUALITY MANAGEMENT SYSTEMS PROCEDURES MANUAL

ISSUE No. 4

ISSUED BY: Management Representative

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DOCUMENT APPROVAL PAGE

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Rev. No.	DCR Ref	Date	SOP Clause/ Paragraph No.	Details of changes Addition-Underline / highlight Deletion-strike through

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DOCUMENT DISTRIBUTION SCHEDULE

DOCUMENT DISTRIBUTION	
COPY NO.	COPY HOLDER
00: MASTER COPY	Management Representative
01: COPY 1	Director General
02: COPY 2	Directors, Deputy Directors, Centre Directors
03: COPY 3	INTRANET

Note

1. A controlled copy (copy 3) of the Quality Management System Manual will be available in the designated shared intranet on KMFRI server;
2. The printed copy held by the Management Representative (Master Copy) is the final authority on content; and
3. Amendments shall be undertaken in accordance with the laid down procedure and shall be entered in the Revision History of Documented Information Record.

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